

Note of Bradford on Avon Community Area Transport Group

Monday 1st June 2015 at County Hall, Trowbridge

1. **Present**

Rosemary Brown, Wiltshire Councillor, Bradford North

Magnus Macdonald, Wiltshire Councillor, Winsley and Westwood

Mike Roberts, Martin Newman, Bradford on Avon Town Council

Andrew Pearce, Holt Parish Council

Bob Broadhead, Limpley Stoke Parish Council

Matthew Midlane, Monkton Farleigh Parish Council

Mark Caroe, South Wraxall Parish Council

Maggie Novotni, Wingfield Parish Council

Linda Ladner, Winsley Parish Council

Rosie Meachin, Tamsin Daddow, Bradford on Avon 20sPlenty

PC Martin Annetts, Wiltshire Police

Dave Thomas, Traffic Engineering, Wiltshire Council

Peter Dunford, Bradford on Avon Area Board

2. **Apologies**

Ian Thorn, Wiltshire Councillor, Bradford South

Trevor Carbin, Wiltshire Councillor, Holt and Staverton

Pam Hyde, Bradford on Avon Town Council

Spencer Drinkwater, Andy Cadwallader, Highways, Wiltshire Council

Alex Machin, Bradford on Avon 20sPlenty

3. **Notes of CAT-G meeting on 3 March 2015**

Martin Newman tabled corrections relating to the minutes regarding Item 5 on the Historic Core Zone and item 12 iv) Winsley Road, which were agreed.

4. **Budget Position – update**

Dave Thomas tabled a budget statement. The annual budget allocation to the CATG remains at £ 10,062 per annum which, together with an underspend in 2014/15 of £6, 070.85 leaves an operating budget for 2015/16 of £ 18, 532.85.

The costs of delivering 20 mph schemes in Woolley and in Winsley/Turleigh plus assessments for 20 mph schemes in Limpley Stoke and Monkton Farleigh will total £ 17,000 in the current financial year due to the funding changes announced by the Cabinet Member for Highways and Transport, Councillor Philip Whitehead, which requires the CATGs to pick up the full costs of 20 mph assessment and delivery going forward.

Match funding contributions from the Town and Parish Councils, the Area Board (and from elsewhere) will be increasingly important if the CATG is to have any impact against a long list of requested schemes for the town and the villages which currently has a total price tag in excess of £ 30,000. Councillor Whitehead has set a target for a minimum match of 25 % funding towards the delivery of any scheme. A higher rate of match funding may help to escalate a project up the priority list for early implementation.

AGREED: A request be made the Area Board on 15 July for top-up funding for the BoA CATG budget in 2015/16

AGREED: The Town and Parish Councils be notified about the expectation of a minimum of 25% match funding for all projects from 2015/16

5. **20 mph restrictions** (Dave Thomas)

2014/15 implementation schemes – Woolley and Winsley/Turleigh

Match funding of £ 600 and £ 1,800 has been agreed by Bradford on Avon Town Council and Winsley Parish Council, respectively, for implementation of these schemes. Traffic Orders have been advertised.

2015/16 assessment schemes - Limpley Stoke & Monkton Farleigh

Agreed as the priorities by BoA CATG at its meeting on 3 March 2015. Match funding contributions of £ 625 to be sought from both parish councils. Matthew Midlane reported that the Monkton Farleigh Parish Council precept is so low that they would struggle to find the funding.

2015/16 investigation – 2 areas of Bradford on Avon

The clarification issued from Councillor Whitehead allows the CATG/ Town Council to fund this additional investigative work if it is able to raise the double-study costs of £5,000. Following guidance from Dave Thomas, the Town Council with the support of 20s Plenty BoA has identified two 20 mph zones based around Fitzmaurice and Christchurch/ St Laurence schools to promote safe walking routes for vulnerable users. There remains doubt, however, as to whether long stretches of some of the main roads identified would pass the test for 20 mph restrictions. Dave Thomas suggested that the 'historic core zone' of the town centre as defined by the inner gateways and Restricted Parking Zone would be an obvious choice for 20 mph and this offer has also previously been made by Councillor John Thomson. A compromise suggestion was made to investigate a 20 mph zone focused on the town centre but which extends out along the Trowbridge/ Frome/ Winsley/ Bath/ Sladesbook roads as far as the schools but not much further.

AGREED: Dave Thomas agreed to attend a meeting of the Town Council 20 mph Working Group to finalise the proposal

Rosemary Brown reported that Councillor Thomson had formally offered to implement a 20 mph scheme in the town centre, at no cost to the town and as a gesture of goodwill.

6. **Holt Freight Study - update**

Andrew Pearce reported that Holt Parish Council does not recognise the findings of the Atkins Study which shows the impact of HGVs on the village is insufficient to warrant the introduction of a weight limit. The Parish Council's own research has shown somewhat different outcomes and they have requested a meeting with Atkins to compare findings.

7. **Speed Indicator Devices**

Following the decision by Wiltshire Council to withdraw funding for the flashing SID devices, it looks likely that CATGs and Town and Parish Council will be invited to take responsibility for the service using volunteer resources. This would need to be backed up with technical support to meet safety standards on the highway. More details are awaited.

8. **No Historic Core Zone – so what now?**

Magnus Macdonald talked about his disappointment that the scheme was not supported at the Parish Poll and about his ideas for what to do now. Urgent clarification is sought on the status of £ 75,000 of Town Council monies which were being held by Wiltshire Council towards the Historic Core Zone scheme and on Section 106 monies arising from the Kingston Farm development which were earmarked for town centre improvements in Silver Street. If a small fund can be

identified, quick wins could be implemented such as new pedestrian crossings, bollards and a 20 mph zone in the town centre; longer term ambitions such as a pedestrian footbridge over the river and another look at a one-way-system should also be pursued. Given the failures to secure community support on key issues, communication with and the support of residents will be key to success going forward; a sub group at the Town Council is working on this.

9. **Substantive Highways Scheme 2015**

In the absence of Spencer Drinkwater, Dave Thomas reported that the deadline for bids is the end of June to a countywide fund worth £250,000 for projects whose value is in excess of the annual budget for the CATG and which have a feasibility appraisal and matching funding in place and are deliverable in 2015/16.

There are no obvious projects in the Bradford on Avon community area which would be eligible and likely to succeed this year.

AGREED: No bid to the Substantive Highways Scheme this year

10. **Public Transport Review - stakeholder workshops**

Peter Dunford reported that a major community consultation would be starting in July around a review of Passenger Transport priorities and expenditure. A series of 4 invite-only stakeholder workshops will be held to which representatives have been invited from all Area Boards, CATGs, Community Partnerships, Charities & Voluntary Groups, Town and Parish Councils.

Magnus Macdonald has been elected Chairman of the Task Group that is overseeing the review.

AGREED: The Chairman to represent BoA CATG at the workshop at County Hall, Trowbridge in July (others may be attending from their own organisation)

11. **Update on CAT-G priority projects**

- i) **Newtown bollards, Bradford on Avon** – bollards have been demolished by HGV. Proposals for improvements to Newtown/Mason Lane junction to deter HGV movements being progressed.
- ii) **Winsley Road, Bradford on Avon** - pedestrian crossing near Huntingdon Street junction funding contribution of £3,500 from the CATG budget. Works ordered. Construction due September. Delay due to streetworks embargo.
- iii) **Wingfield** – footway from Trowle Farm Lane to Loves Lane. Complete

12. **Other urgent highways and transport matters for discussion**

- i) **Coppice Hill, Bradford on Avon** – the Town Council has agreed to contribute up to £ 500 for road markings to read ‘Keep Clear’.

ii) **Kennet Gardens, Bradford on Avon** – Peter Dunford and Martin Annetts reported on the continuing unrest from residents of Kennet Gardens regarding parking on pavements and obstruction to pedestrians and emergency vehicles. New properties have been permitted and built without implementation of on-street waiting restrictions (yellow lining). PC Annetts explained that the Police can only enforce fines if cars are blocking driveways or emergency accesses. If pedestrians or those in wheelchairs or with prams are having to walk in the road because the pavements are blocked they will need to report this formally to the Police for action to be taken. Due to already over-stretched resources the Police are unable to prioritise a regular on-site presence to monitor this situation. Dave Thomas commented that a residents parking scheme would not be appropriate as this would only control the situation during working hours and the area is so close to the school, the youth centre, the canal and other tourist facilities that it will always be a popular place to park. He advised of a revised process for dealing with requests for waiting restrictions and reported that this will shortly be going to Councillor Whitehead, the Cabinet Member for Highways, for approval. Implementation of any yellow lining may need to be funded by the CATG/ Town Council/ Area Board or a mix of these.

AGREED: PC Annetts to meet with residents to discuss this matter further

AGREED: Town Council to prioritise as a location for waiting restrictions. Costings and match funding to be sought for yellow lining solution.

- ii) **Huntingdon Rise, Bradford on Avon** – wooden posts requested to control parking on grass verge. Site visit held. Options discussed and support given to hard grass solution. **AGREED: Town Council prefers Option 1 wooden posts at a cost of £2,758 and is willing to fund 50 % costs.**

iii) **Moulton Drive, Bradford on Avon** – due to the absence of waiting restrictions cars are parking the whole length of the road at busy times, impeding the junctions to Southway Road and other side roads.

iv) **Wine Street, Bradford on Avon** – traffic, parking and access concerns from residents along this one way street, including refuse truck blocked by parked cars. **AGREED: Letter from Town Council to residents reminding them to keep the road clear and on Mondays in particular**

- v) **Winsley Road, Bradford on Avon** - two courtesy crossings in this vicinity are worn and require a refresh. Wooden posts would help give visibility to motorists. Dave Thomas has costed these works at £1,650 per crossing. Trevor Bedeman of White Stripe is wanting to carry out assessments of pedestrian safety in the Winsley Road

area and is talking to the Town Council and Area Board with a view to funding this research.

AGREED: Agreed not to proceed with refreshed crossings at this time.

- vi) **Frankleigh** – dangerous access and egress onto main road. Visibility splay cannot be improved as walls are listed structures and in private ownership. Overhanging vegetation needs to be cut back.
AGREED: Awaiting Metrocount results.
- vii) **Holt** – B3107 footpath on north side by recreation ground. Site visit undertaken. Cost estimate to be sent to Parish Council.
- viii) **Holt** – B3107 need for weight limit.
- ix) **Holt** - Residents of Firlawn House nursing home requesting improvements to the pavements between the Home and the shop, The Courts and The Glove Factory.
- x) **Holt** - School warning signs needed at pedestrian crossing.
AGREED: Contact Judith Billingham at Road Safety Unit
- xi) **Limpley Stoke** – timber bollards in Midford Lane. Site visit undertaken. Cost estimate given to Parish Council of £ 4,599. CATG unable to fund at present pending further resources from the Area Board.
- xii) **Limpley Stoke** - pavement or cycle path along the B3108 from the Canal Centre to the railway bridge
- xiii) **South Wraxall** – traffic calming scheme near pub. Site visit undertaken. Cost estimate of £ 6,870 sent to Parish Council. CATG unable to fund at present pending further resources from the Area Board. Parish Council willing to provide a 50% contribution.
- xiv) **Staverton** - concern about the opening of the West Ashton to Hilperton Road and the impact on traffic through the village.
- xi) **Westwood** - new pavement outside village shop. Action with Parish Council.
- xii) **Westwood** – accidents at Westwood Road/ The Granby. Action with Parish Council.
- xvii) **Winsley** – need for bus stop markings outside shop/ surgery at Tynning Road. Road markings complete. Bollards and cycle stands still to be installed.
- xviii) **Winsley** - junction B3108 and Hartley Farm. Site visit undertaken. Cost estimate of £ 2, 653 given to Parish Council. **AGREED: Contribution of 50% costs sought from the business and 25% from the Parish Council**

13. **Hand Rails:**

- i) Church Acre (key clamp hand rail) – awaiting installation
- ii) Budbury to Tory (no further action)
- iii) Upper Regents Park - complete
- iv) St Margaret's Street - complete
- v) St Margaret's Hill (repair only- no further action at this time)
- vi) Budbury Close – estimate with Town council to consider.

14. **Bollards:**

Costs and feasibility of putting bollards in the town in various places. See item 8.

15. **Other highways and transport matters for information**

- i. **Waiting Restrictions** – The budget cutbacks and staffing reductions have meant that little progress is being made against a backlog of requests which is giving rise to increasing complaint. Revised policy is currently being drafted to address the concerns, currently 90% complete. Due for publication soon.
- ii. **Wiltshire Music Centre, Bradford on Avon** – parking issues in Churches caused by the School and Music Centre. Site visit with Music Centre has taken place. They will consider various ideas discussed some of which will require changes to signage. **ACTION: Chase School & Music Centre to confirm new parking arrangements before sign changes can be made.**
- iii. **Avoncliff** – signs are causing some confusion and lorries are getting stuck in the narrow lane. New sign ordered, awaiting installation.
- iv. **Staverton** – on street parking and road safety from Slip Way turning into Marina Drive. Awaiting Cabinet Member decision on received objections.
- v. **Wingfield** – request for traffic calming measures. Proposal plan prepared and agreed with Parish Council at a cost of £ 4,767. Possible funding contribution from solar farm development. Next steps with Parish Council and linked to School Travel Plan.
- vi. **Winsley** – parking restrictions to control conflict with buses. Awaiting Cabinet Member decision on received objections.

16. **Any Other Highways Business**

17. **Date of Next Meeting:** Monday 7th September 2015 at 4pm